上海第二工业大学国际语言生招生简章（试行）

Admission Guide to SSPU Chinese Language Programs

一、项目优势　Why choose us

1. 便利的交通 Convenient Transportation

上海第二工业大学毗邻金桥经济技术开发区。校区有地铁 9 号线\12 号线直达，附近有众多公交路线，交通便利。附近有商业广场，生活购物便捷。

Shanghai Polytechnic University is adjacent to Jinqiao Economic and Technological Development Zone. Metro lines 9 and 12 and a number of bus routes pass close by its main campus. There is a nearby Plaza for convenient living and shopping.

2. 雄厚的师资力量　Outstanding Teaching Staff

任课教师都毕业于国内知名高校，拥有丰富的教学经验，大部分教师拥有海外教学经历，擅长以寓教于乐的方式教学，深得学生喜爱。

All teachers have graduated from well-known universities in China and have rich teaching experience. Most of them have overseas teaching experience. Our teachers are good at teaching in a fun and entertaining way, and are very popular among students.

3. HSK 考试中心 HSK Test Center

我校是教育部中外语言交流合作中心设立于上海的 HSK 考试中心之一。定期接受 HSK 考试报名，并组织 HSK 培训及考试。

We are one of the HSK test centers set up in Shanghai by the Center for Language Education and Cooperation of Ministry of Education. We regularly accept applications for HSK tests and organize HSK training and tests.

二、项目介绍 Program Description

1. 学制：学期制开课　　Duration of Study: One semester

2. 开课时间：春季学期（3 月–6 月）；秋季学期（9 月-次年 1 月）

Spring Semester (March-June);　　Autumn Semester (September-January)

3. 学费：RMB 9000 元/学期　　Tuition Fee: RMB 9000 yuan/semester

4. 食宿：要求参与项目学员安排校内住宿，提供两个住宿类别可选：类别一：70 元/人/天 (4 人间学生宿舍，无客房服务) ，类别二： 150 元/人/天（2 人标间，

提供客房服务）；用餐可选择校内食堂，学校可协助办理校内用餐卡。食宿费用全部由学员自理。

Accommodation and Meal: Participants in the program are required to arrange on-campus accommodation. Two accommodation options are available: Option One: 70 yuan per person per day (4-person student dormitory, no room service); Option Two: 150 yuan per person per day (2-person standard room, with room service). Meals can be taken at the on-campus canteen, and international education center can assist in applying for an on-campus meal card. All accommodation and meal expenses are to be borne by the participants themselves.

5. 开班类型　Class Type

初级班（HSK1-3 级）	Elementary Class (HSK Level 1-3)
中级班（HSK4 级）	Intermediate Class (HSK Level 4)
高级班（HSK5 级）	Advanced Class (HSK Level 5)

**Class will be held if there are minimum 10 students enrolled. （Maximum 20）

三、授课地点　Venue

1. 线下地址 Venue

上海第二工业大学国际教育中心（金海路 2360 号 16 号楼 103 教室）

SSPU International Education Center （Room 103, Building 16, 2360 Jinhai Rd. Pudong, Shanghai）

2. 线上平台 Online Platform

国际中文智慧教育云平台；科大讯飞全球中文学习平台；Zoom 录播课；早安汉语平台

International Chinese Smart Education Cloud Platform, Global Chinese Learning Platform, Zoom Class, VooV Meeting

四、如何申请 How to Apply

1. 申请资质 Qualification of Applicants

居住在海外的申请者：For applicants residing overseas:

① 一般应具有高中以上学历；With a senior high school diploma or above;
② 原则上应为 18 周岁以上，60 周岁以下；Over 18 years of age and under 60 years of age;
③ 爱汉语学习、热爱中国文化；With passion for learning Chinese language and Chinese culture;

④ 线下课程要求身体健康，符合国家卫生检疫部门外国人入境要求；Students attending offline courses are required to be in good health and meet the entry requirements of the national health and quarantine department;

2.报名费 Application Fee

银行转账支付报名费 RMB 600 元 Pay application fee RMB 600 by bank transfer.

汇款信息 Bank Account Information

Beneficiary Name	Shanghai Polytechnic University
Beneficiary Address	2360 Jinhai Road, Pudong New District, Shanghai 201209, China
Beneficiary Bank	Bank of China
Beneficiary Account No.	446878753038
Beneficiary Bank Swift Code	BKCHCNBJ30
Beneficiary Bank's Correspondent Bank	Bank of China, Shanghai Branch, BOCTOWER Sub-Branch
Beneficiary Bank Address	200 Mid. Yincheng Rd., Pudong New District, Shanghai 200121, China

3. 申请方式 Application Procedure

① 通过以下网址在上海第二工业大学网上申请系统中创建账户:
https://sspu.at0086.cn/StuApplication/Login.aspx?from=groupmessage
Create your account in the Online Application System using the following web site: https://sspu.at0086.cn/StuApplication/Login.aspx?from=groupmessage
② 在系统中填写申请表信息；Complete the application form in the system;
③ 按上述要求在系统中上传申请所需要的材料；Upload the documents as required above;
④ 在系统提交申请。Submit the application.

4. 申请材料 Required Documents for Application

① 护照信息页复印件； Copy of Passport information page
② 近六个月内的护照尺寸证件照（免冠，正面，蓝色背景，一寸证件照(390*570)，JPG 格式，大小在 100K 以内）； Passport size ID photo within the last 6 months (No hat, front, blue background, one-inch ID photo (390*570), JPG format, size within 100K)
③ 最高学历毕业证书； Highest Degree Certificate
④ 来华学习计划，用中文或英文书写。Study Plan（Written in Chinese or English）
⑤ 自我介绍视频(内容:自我介绍及来华学习计划，格式: avi, mov, mp4 三种均可，语言：根据申请专业的授课语言，大小在 50M 以内）； Self-introduction video (content: self-introduction and study plan in China, format: avi, mov, mp4, language: according to the teaching language of the major applied, the size is within 50M)

⑥ 经济担保证明（每年两万元 RMB，不满一年按一年计）； Certificate of financial guarantee (20,000 RMB per year, less than one year is counted as one year)
⑦ 无犯罪记录证明； Non-Criminal Record Commitment
⑧ 不满 18 周岁需提供监护人保证书; Guardian's commitment (less than 18 years old)

备注：以上复印件在报到时须出示原件。Note: The original documents of the above photocopies should be presented at the registration.

5. 报名时间 Application deadline

① 春季入学申请 2026 年 1 月 9日截止。Application deadline for Spring semester：January 9, 2026.
② 秋季入学申请 2026 年 6 月 30 日截止。Application deadline for Autumn semester：June 30, 2026.

五、联系方式 Contact Information

上海第二工业大学国际教育中心
地址： 中国上海市金海路 2360 号 16 号楼 107 室
邮编： 201209
电话： 021-50214253（周一至周五上午9-11点）
传真： 0086-21-50217707
电邮： lxsjh@sspu.edu.cn
网址： https://sie.sspu.edu.cn/
International Education Center, Shanghai Polytechnic University,
2360 Jinhai Road, Shanghai, 201209, P. R. China
Tel:021-50214253 （9:00-11:00 am ,Mon-Fri)
Fax: 0086-21-50217707
Email: lxsjh@sspu.edu.cn
Website: https://sie.sspu.edu.cn/

六、注意事项 Notes

1. 无论申请人是否被录取，报名费不予退还。
The application fee will not be refunded whether the applicant is accepted or not.

2.保险费：根据相关规定,学生必须在入学注册时自费购买“来华留学生综合保险”，保险费为每年 800 元人民币。相关信息可在留学保险网 www.lxbx.net 下载查询。
Insurance premium: according to relevant regulations, students must purchase "comprehensive insurance for international students in China" at their own expense at the time of enrollment, and the insurance premium is 800 yuan per year. Relevant information can be found at www.lxbx.com Net download query.

3.学费退费规定：签证与居留许可发出后学费不退还。退学者本学期内不予复学。
Tuition fee refund: No refund will be made after the visa or residence permit is issued.

Students who withdraw will not be able to resume their studies within the semester.

4.校内住宿：预定时需一次性支付住宿费，学期内提前退宿者住宿费不予退还。

On campus accommodation: Double room dormitory available. The accommodation fee is payable in a lump sum at the time of booking and is non-refundable if you leave early during the semester.

5.学生签证：学校协助符合条件的学生申请学习类签证或居留许可。

Student visa: the University assists eligible full-time course students to apply for a study visa or residence permit.